

BOARD : LOCAL PENSIONS BOARD
DATE : 15 May 2023
TIME : 10am
VENUE : Virtual meeting using Microsoft Teams

LOCAL PENSION BOARD MEETING**10.00 – 12.30****AGENDA****PART A****1. PROCEDURAL MATTERS (Pages 3-8)**

The Board will:

- a) Consider any Declarations of interest
- b) Receive the minutes of the meeting on 21 February 2023
- c) Review the Actions Tracker

2. REVIEW OF PENSION FUND COMMITTEE MINUTES

To receive the minutes from the Pension Fund Committee meeting which took place on the 10 March 2023 and the Investment Sub-Committee minutes from 10 February 2023.

3. PENSIONS PROGRAMME UPDATE

The Board will receive a verbal update on progress with the Funds transformation project.

4. UPDATE FROM THE SCHEME ADVISORY BOARD (Pages 9 - 18)

The Board will receive an update following the Scheme Advisory Board meetings outlined below:

Committee	Meeting Date
Scheme Advisory Board	20 Feb 23
Cost Management, Benefit Design and Administration Committee	24 Apr 23
Compliance and Reporting Committee	17 Apr 23

The Board will also receive an overview of recent regulatory changes and events, along with an update on expected future consultations which will impact the Local Government Pension Scheme (LGPS).

5. PERFORMANCE MANAGEMENT FRAMEWORK QUARTER 4 – 2022/23 (Pages 19 - 29)

The Board will receive the Performance Management Framework covering the period 1 January to 31 March 2023 (along with the quarter 3 comparator – 1 October to 31 December 2022).

6. CLIMATE CHANGE (Pages 30 - 32)

This report provides an overview of the approach to monitoring and managing climate-related risks in respect of the Fund's investments.

7. LOCAL PENSION BOARD ANNUAL REPORT AND OUTTURN 2022/23 (Pages 33 - 44)

The Board will receive the forecast outturn against the Local Pension Board Budget and will approve the 2022/23 LPB Annual Report.

8. DATA QUALITY (Pages 45 - 46)

The Board will be presented with update on the data scores for common and scheme specific data along with an update on progress with the Pensions Dashboards Programme.

9. COMPLIANCE UPDATE (Pages 47 - 49)

The paper also provides a summary of the Breaches Log for the period to 31 March 2022.

10. FEEDBACK FROM EVENTS

Board members/officers will feedback from recent conferences and seminars attended, including:

- LGPS Central Ltd – Responsible Investing Summit - 9 March 2023
- LGPS Central Local Pension Board Chairs – 27 March 2023

11. REVIEW AND DEVELOP THE WORK PLAN (Page 50)

The Board will review the plan.

12. AOB

Dates for 2023 meetings:

30 May (Statement of Accounts / Annual Report)

8 August (Subject to change)

17 October

MINUTES OF LOCAL PENSION BOARD – 21 February 2023

PRESENT

Board Members: Peter Raynes (Chair),
Cllr Robert Bisset (Employer Representative, CW&C)
Geoff Wright (Member representative, Unison),
Neil Harvey (Member representative, GMB)
Adrienne Laing (Employer representative, The Challenge
Academy Trust)

CW&C Officers: Heidi Catherall

1. PROCEDURAL MATTERS

- 1.1 No declarations of interest were received.
- 1.2 The Board reviewed the minutes from meeting which took place on 18 October 2022 having previously approved them by email.
- 1.3 Adrienne will be standing down from the Board at the end of her current tenure on 31 March 2023. Members thanked Adrienne for her contribution to the Board, in particular in respect of her knowledge of academies which has been helpful.
- 1.4 Employers have been invited to express an interest in the employer representative role. The closing date is 28 February.
- 1.5 Board members requested that an item be added to agenda for the next meeting in May regarding the Fund's approach to monitoring the impact of climate change on its investments.
- 1.6 The action tracker was reviewed and the contents noted. Board members noted that the internal audit review of retirements will commence in 2023/24.

2. REVIEW OF PENSION FUND AND INVESTMENT SUB COMMITTEE MINUTES

- 2.1 The Board reviewed the minutes from the Pension Fund Committee meeting held on 2 December 2022 and the minutes from the Investment Sub Committee held on 18 November 2022.
- 2.2 The Board noted the position relating to the Fund's investment property at the Lansdown Industrial Estate in Cheltenham and await the decision by Cheltenham Borough Council.

- 2.3 Board members noted that the accounts for 2020/21 and 2021/22 had not received their final audit opinion. This is because the opinions are issued jointly with the Council accounts which themselves have not been finalised.

RESOLVED that the Board: Noted the minutes of the Pension Fund Committee and Investment Sub Committee meetings.

3. PENSIONS PROGRAMME

- 3.1 The Board received a verbal update on the pension change programme and noted the progress which is being made.
- 3.2 The Fund has now implemented the Member Self-Serve functionality, known as My Cheshire Pension portal. The portal is currently being tested by staff from a pilot employer and the phased rollout to all active members will commence from March 2023.
- 3.3 The Fund is also developing plans for actions which can be achieved in 2023/24 for the existing workstreams. A couple of additional workstreams are being added into the programme; one for the Pensions Dashboards programme and one for governance, which will cover the requirements of the Pensions Regulator's single code of practice and the Good Governance review outcomes.
- 3.4 Board members will be kept informed of progress in meeting the programme aims.

4. UPDATE FROM THE SCHEME ADVISORY BOARD

- 4.1 Board members noted the agenda from the recent SAB meeting, and those from the sub-committees.
- 4.2 Officers produced a summary of a number of topics covered at the meetings and highlighted a couple of areas of interest for the Board.
- 4.3 The Board also received a copy of a report which was presented to the Pension Fund Committee in December setting out the regulatory changes that the Fund will need to address during 2023 and beyond.

5. PERFORMANCE MANAGEMENT FRAMEWORK Qtr 3 – 2022/23

- 5.1 The Board reviewed the Performance Management Framework (PMF) for quarter 3 (September to December 2022), which contained updates on key areas of performance and comparator information from previous quarters.
- 5.2 Board members noted that the red rating remains on administration casework with backlogs exceeding 10% of membership.

- 5.3 Material progress is being made on reducing casework backlogs, but the balance remains above 10% of members and this position will continue in the medium term whilst the pension team continues to resolve old casework and implement the developments outlined in the pensions programme.
- 5.4 The Board received an update on the recent recruitment exercise. The fund received a good response and the majority posts have now been filled. Any remaining vacancies will be advertised in the near future.
- 5.5 A new Finance and Investments Manager has been appointed, the start date is to be confirmed.
- 5.6 The Board did not receive any direct submissions from members during the quarter.

6. TERMS OF REFERENCE UPDATE

- 6.1 The Board previously requested that changes to their Terms of Reference be presented to Audit and Governance Committee for approval.
- 6.2 Officers confirmed that a report containing the proposed changes to the Terms of Reference was presented to Audit and Governance Committee at their meeting on 24 January. All changes were approved.

RESOLVED that the Board: noted the requested changes to the terms of Reference were approved by Audit and Governance Committee on 24 January.

7. LOCAL PENSION BOARD ANNUAL REPORT AND OUTTURN 2022/23

- 7.1 Board members reviewed the format and content of the 2021-22 LPB Annual Report and outlined content that they would like to see included in the 2022-23 report.
- 7.2 Officers will draft the 2022-23 report and send to Board members for comment via email. The final version of the LPB Annual Report will then be approved at the next meeting on 2 May.
- 7.3 The Board also reviewed their forecast outturn of c£450 spend against the budget of £5,000. The Board requested that their budget for 2023-24 remain £5,000 to cover training and attendance at seminars/conferences. If any additional expenditure is required by the Board this can be reviewed at the time.

RESOLVED that: Officers will produce a draft annual report reflecting the agreed content for Board members to review via email.

8. DATA QUALITY

- 8.1 The Board were reminded of the Data Scores which have been provided to the Pensions Regulator as part of the annual Scheme Return for the past four years.

	TPR Scheme Return				
	1-Sep-19	25-Sep-20	1-Nov-21	10-Oct-22	3-Feb-23
Common Data	98.07%	98.73%	98.95%	99.10%	97.95%
Scheme Specific Data	74.18%	74.01%	80.09%	77.17%	72.59%

- 8.2 The common data percentage score as at 3 February 2023 is 97.95%. This is slightly lower than normal reflecting changes to member records which have been identified after the Annual Benefit Statements were issued in the autumn of 2022.
- 8.3 Scheme specific scores are slightly lower as the Fund is in the process of updating the 2022/23 'per member' information.
- 8.4 The Fund has worked with its database provider to move to the new TPR measurement report which will provide the scores directly from the database.
- 8.5 The database provider has made the necessary changes to the report has now been implemented into the administration database.
- 8.6 The Fund will now retest the report to ensure that all of the data validation issues have been fixed before switching to the report, as opposed to the Fund's own internal reporting mechanism.
- 8.7 Board members also received an update on the Pension Dashboards programme and the Fund's continued focus on improving data quality in preparation. The Fund is also researching options for an Integrated Service Provider (ISP) who will assist the Fund in providing the necessary information to the Pensions Dashboard.
- 8.8 Once as ISP is appointed the Fund will commence a baselining exercise to assess the specific data issues which need to be addressed prior to onboarding. The Fund is also aware that the Local Government Association is producing a guide to assist Fund's with navigating through the registration and onboarding process for the Dashboard.

RESOLVED that the Board: noted the position on the common and scheme specific data scores and the position on the pension dashboards.

9. COMPLIANCE UPDATE

- 9.1 The Board were presented with a summary of the breaches log for the period 1 April to 30 September 2022, noting that 31 breaches had been logged over the period.

RESOLVED that: Board members noted the summary breaches log covering the period 1 April to 30 September 2022.

10. FEEDBACK FROM EVENTS

- 10.1 PR attended the Baillie Gifford LGPS Investment and Training seminar on 9-10 November 2022 and provided feedback on some of the areas covered.

10.2 PR also advised the Board of a number of upcoming training events that they may wish to attend and also reminded them about the Hymans online learning academy, known as LOLA.

RESOLVED that:

- Board members will circulate copies of event slides to share knowledge.

11. REVIEW OF THE WORK PLAN

11.1 The Board reviewed the work plan.

11.2 Items identified for the next meeting included an update on cyber security, the pensions dashboard programme, the impact of climate change on investments and any other regulatory changes.

12. AOB

12.1 Meeting dates for 2023 are as follows:

- 2 May 2023
- 30 May 2023 (Review of the Statement of Accounts/Annual Report)
- 8 August 2023 (this meeting date may need to change to accommodate availability)
- 17 October 2023

12.2 As Board members are aware Mark Wynn, the Chief Operating officer is leaving to become Director of Resources at Lancashire County Council. The new Chief Operating Officer has been confirmed as Simon Riley who will join the Council from 3 April.

Cheshire Local Pension Board – Actions Tracker

May 2023

Item Number / Date Raised	Topic	Action	Latest Position
Item 1 – Minutes of the Last Meeting 27 October 2020	Attendance of interested parties at future meetings	At the Board meeting in October 2020, members discussed whether there was an opportunity to invite interested parties to observe future meetings with a view to joining when a vacancy arises. The Board requested that this be included within the action tracker.	Board members will invite interested parties to attend future meetings.
Item 5 – Performance Management Framework – 16 February 2021	Retirements	The Board also discussed the issue of retirements and ensuring they are processed in a reasonable timeframe. The Fund has produced retirement guides for both employees and employers which aim to inform the steps that both need to take in the lead up to a retirement. Officers had commenced a project with Cheshire West and Chester Council to identify any areas for improvement in the process. Unfortunately, this project was delayed due to the pandemic.	<p>The long term plan is to develop the online self-serve capabilities for members so they can retire online in the future.</p> <p>Internal Audit are undertaking a review of the retirement processes of the Fund and will include consideration of any issues which cause delays in the process.</p>

Scheme Advisory Board

HYBRID MEETING HELD ON 20th FEBRUARY 2023

AGENDA

1.00pm – 3.00pm, Monday 20th February 2023

Beecham Room, 7th Floor, 18 Smith Square and MS Teams

Item		Timings
1	Welcome, apologies and introductions	1.00
2	Meeting protocol and declarations of conflicts of interest	1.05
3	Actions and Agreements from meeting of 5 th December 2022 – Paper A	1.10
4	SAB Workplan and Budget – Paper B	1.20
5	Agenda Steering Group Update – verbal update	1.35
6	McCloud and Exit Pay – verbal update	1.50
7	Board and Committee Membership – verbal update	2.00
8	TPR Single Code – verbal update	2.05
9	Consultations update – verbal update	2.15
10	Compliance & Reporting Committee report – Paper C	2.25
11	Cost Management Committee report – Paper D	2.35
12	Investment Committee report – Paper E	2.45
13	AOB and date of next meeting	2.55

Scheme Advisory Board Secretariat

Local Government House, Smith Square, London SW1P 3HZ

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Cost Management, Benefit Design and Administration Committee

DATE:	24 th April 2023
VENUE:	Hybrid meeting (MS Teams and 18 Smith Square)
TIME:	11:00am to 1:00pm

AGENDA

Item		Paper	Timings
1	Welcome, introductions, apologies and declaration of interests		11:00
2	Meeting protocol		11:05
3	Actions and Agreements from 21 st November meeting	Paper A	11:10
4	McCloud Update		11:15
5	Pension Dashboards		11:25
6	Update on Cost Control Mechanism and SCAPE/Factor review		11:35
7	Proposed amendment of SAB Scheme Cost Assessment process by DLUHC		11:50
8	Production of Scheme Level Annual Report and Valuation Report		12:00
9	Section 13 Update		12:10
10	Academies Working Group Update		12:20
11	Gender Pensions Gap Update		12:30
12	Opt Out Rates Update		12:40
13	DLUHC Update		12:50
14	AOB and date of next meeting		12:55

Compliance and Reporting Committee

DATE:	17th April 2023
VENUE:	Hybrid meeting – MS Teams & 18 Smith Square
TIME:	11.00am – 1.00pm

AGENDA

Item		Paper	Timings
1	Welcome, introductions, apologies and declaration of interests		11:00
2	Hybrid meeting protocol		11:05
3	Actions and Agreements from the 23 rd January Meeting	Paper A	11:10
4	SAB Update		11:15
5	Committee workplan	Papers B and C	11:25
6	Funding Strategy Statement Guidance		11:35
7	Annual Report Guidance		11:55
8	Audit Issues		12:10
9	Knowledge & Skills Framework		12:25
10	Review of Guidance on Administration, Communications and Governance		12:40
11	AOB and date of next meeting		12:50

Scheme Advisory Board Update – May 2023

Meeting	Items Discussed:
SAB – 20 February 2023	<p>The majority of items presented to the Board for this meeting were verbal updates so no papers are available. At the time of writing the actions and agreements arising from this meeting were not available.</p> <p>In the meeting the board received a verbal update on McCloud and Exit Pay.</p> <p>In relation to the Cost Control Mechanism there was no update provided to the board and a response to HM Treasury’s consultation on the SCAPE rate has not been provided.</p> <p>The SAB received verbal updates on ‘Good Governance’, ‘TPR Single Code’ & the ‘Agenda Steering Group’.</p>
Cost Management, Benefit Design and Administration Committee – 24 April 2023	<p>At the time of writing this meeting had not taken place. An update from the SAB’s Paper D is summarised below:</p> <p>Scheme Cost Assessment (SCA) - DLUHC has opened a consultation to amend the SCA governing regulations, the consultation was launched on 30 January 2023 and will close on 24 March 2023.</p> <p>Scheme Level Valuation Report - The committee were informed that Barnett Waddingham (BW) may produce the triennial scheme level valuation Report. Funds are encouraged to share their reports with BW when they are ready. The final Scheme Level Report is expected to be returned by BW in June 2023.</p> <p>The Gender Pay Gap - Initial data from GAD showed a significant cumulative difference in pension entitlement by gender. The gender pay gap is greater than the reported pay gap in local government. The committee has recommended that the board approve GAD continuing with further analysis.</p>

	<p>AOB – Further updates on McCloud, Cost Control Mechanism and SCAPE, Scheme Cost Assessment and the Level Valuation Report are due to take place in the meeting of 24 April 2023.</p>
<p>Compliance and reporting Committee- 17 April 2023</p>	<p>The latest update on the C&R committee workplan and a reminder of each individual workstream objective and the latest update are available below:</p> <p>Audit Separation issue</p> <p>Agreed Objective – ‘To examine the scope for pension fund audit to be separated from host authority audit and consider the impact on quality and cost of external audit. Also consider communications on pension fund accounting and the impasse between fund actuaries and external auditors on the allocation of assets between scheme employers’</p> <p>Update – A meeting between Auditors and Actuaries was arranged for 20 April 2023. The working group is continuing to discuss pension audit with DLUHC. Advice is due to be provided to the Minister w/c 17 April 2023.</p> <p>This workstream does not have a scheduled time for completion and is ongoing.</p> <p>Funding Strategy Statement Guidance</p> <p>Previously this workstream was separated into two separate phases I & II however since the last meeting these have now been combined.</p> <p>Objective – ‘Review the existing CIPFA guidance and consider where extra guidance is needed, e.g. on cash-flow levels and their management.’</p> <p>Update – The working group is drafting new statutory guidance text and are looking to provide CIPFA and the committee with a project timeline.</p>

	<p>This workstream is scheduled for completion by the end of the 2023 calendar year however this is subject to change.</p> <p>Annual Report Guidance</p> <p>Objective – ‘To explore concerns around compliance and consider whether the current requirements on contents and publication remain fit for purpose for different audiences. Explore whether the requirements could be simplified.’</p> <p>Update – The working group have reviewed the existing annual reporting requirements and the group lead is now concluding on what is to be included in the revised guidance. A discussion on CRC’s and SAB’s role in compliance will be raised to the committee.</p> <p>This workstream is now scheduled for completion in Summer 2023.</p> <p>Knowledge and Skills Framework</p> <p>Objective – ‘To explore the introduction of a single robust framework for K&U, both in terms of what level of K&U is required and how that should be monitored and reviewed.’</p> <p>Update – A survey to establish current levels of knowledge and skills was issued to fund and this survey closed on 19 April 2023. The working group is due to meet in May 2023 to review and discuss the survey results.</p> <p>A target completion date for this workstream has not been agreed.</p> <p>Review of Guidance on Administration, Communications and Guidance</p> <p>Objective – ‘Review and if possible, simplify the number of policy statements that administering authorities are responsible for producing.’</p>
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Update – Progress of this workstream is dependent on the DLUHC response to the Good Governance recommendations. The working group have been in discussion with DLUHC.

A target completion date for this workstream has not been agreed.

DLUHC Consultations and Good Governance response

Objective – ‘Monitor and try to influence policy development at DLUHC to ensure that it reflects the views of the committee. Ensure that workstream content and timings are aligned to have most impact.’

Update – The group have had further engagement with DLUHC on potential content of proposals emerging from the Good Governance recommendation. A consultation is expected later this year. The working group are due to arrange a further catch up with DLUHC officials.

This workstream does not have a scheduled time for completion and is ongoing.

REGULATORY UPDATE

Introduction

1. This report provides an overview of recent regulatory changes and events, along with an update on expected future consultations which will impact the Local Government Pension Scheme (LGPS).

Recommendation

2. The Board is asked to note the position as set out in the report and that further reports will be presented as consultations and/or guidance on amending regulations are received.

Pensions Dashboards Programme

3. In a Ministerial Statement on 2 March 2023, the government announced its intention to legislate to amend schemes' connection deadlines, to give the Pensions Dashboards Programme (PDP) the time it needs to meet the significant challenges in developing the necessary digital architecture.
4. As Board members will recall, the Fund's onboarding date for the dashboard was meant to be September 2024. A new onboarding date had not yet been confirmed.
5. Despite the delay to the onboarding date, the Fund will continue working on the PDP by appointing an Integrated Service Provider, then undertaking a data baselining and cleansing exercise, in preparation for the new onboarding date.

McCloud Remedy

6. Regulations to enact the McCloud remedy are expected to come into effect from 1 October 2023.
7. In April 2023 the government issued its response to the 2020 McCloud consultation which sets out how the remedy will be implemented in more detail. The response confirmed that the underpin protection will apply to LGPS members who meet the revised qualifying criteria, and that the period of protection will apply from 1 April 2014 to 31 March 2022.
8. The government also confirmed that a further consultation will be issued in the spring to seek further views on how the underpin will apply in some areas, such as aggregation.
9. In order to implement the remedy for affected members, the Fund has contacted employers to request part time hour changes and service history detail for every member covering the period 1 April 2014 to 31 March 2022, as when the scheme changed in 2014 this information was no longer required.

10. The Scheme Advisory Board (SAB) have also published guidance for funds where they have either been unable to collect the necessary information or have concerns about the quality of that data.
11. The Fund is working through the consultation response, and the SAB, guidance and will start to formulate a rectification plan for when the regulations change. Some aspects of the plan will be developed following the spring consultation as outlined above.

Academies White Paper

12. On 5 April 2022 the Government published the White Paper, Opportunities for all: Strong schools with great teachers for your child.
13. The white paper proposed that all remaining schools should convert to an academy, or have started the process to convert, by 2030.
14. This would have meant that the Fund would have to work with its remaining c360 schools to support them with the move over the next eight years and would have resulted in an increased administrative burden for the Fund.
15. The white paper has now been dropped. Schools can still convert to an academy, however, there is no obligation for them to do so by 2030.

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<p>This is the quarterly pack of Pension Fund performance information which is based on the period 1 January to 31 March 2023 and includes a comparison to the previous quarter 3 - 1 October to 31 December 2022.</p> <p>The overall assessment for Quarter 4 is Red.</p> <p>A summary of performance for each area is shown below including a RAG status. There is also a detailed worksheet for each of the subjects which contains more detailed information.</p>	Qtr 4 (Jan-Mar 2023)
	Summary position:
	This Quarter - 1 Jan to 31 Mar 2023
	RED
	Previous Quarter - 1 Oct to 31 Dec 2022
	RED

Subject	Comment	RAG Status
Administration Casework	<p>Overall administrators have completed 15,006 cases during the 3 month period to 31 March 2023, compared to 13,118 in quarter 3 of 2022/23.</p> <p>The status is RED because the number of pieces of casework outstanding exceeds more than 10% of the membership.</p>	RED
Breaches	<p>The Fund updates the Breaches Log on a monthly basis. All Breaches are reviewed by the LPB, with approval also provided by the Director of Governance where necessary, in accordance with the Breaches Policy. The PFC and LPB also receive a summary of all breaches (since inception), including identified trends, on a quarterly basis.</p> <p>There were 7 new breaches in quarter 4 of 2022/23 (compared to 18 in quarter 3 of 2022/23). 5 of the breaches related to the collection of contributions income and 2 were administration breaches (i.e. late notification of rights and options).</p> <p>During quarter 4, all 13 breaches were recorded as Green.</p>	GREEN
Compliance	The Fund did not identify any material compliance issues during the quarter.	GREEN
Contributions Monitoring	<p>In accordance with regulations contributions should be received by the Fund by the 22nd of the month (if paid electronically) after they have been deducted from pay.</p> <p>The Fund also has an internal KPI to receive at least 98% of contributions income on time each month. The Fund collected over 99% of contributions income in each of the last five months.</p>	GREEN
Financial Performance	<p>The Fund's 2022/23 budget for Administration/Oversight and Governance Costs is c£5.2m. The forecast outturn is an underspend of £312k</p>	GREEN
HR (absence)	<p>The service lost 35 days through sickness during quarter (Jan-Mar) of 2022/23 which equates to an annual average of 1%. This compares to 62 days lost in quarter 3 (Oct-Dec 2022) which is an annual average of 3%.</p> <p>There were no sickness days lost in the quarter relating to work related stress.</p>	GREEN
Debt Recovery	<p>The Pension Fund has £33k of debt outstanding at the end of Quarter 4 of 2022/23, £13k of which relates to prior years.</p> <p>51% of the debt relates to invoices that are in the 0-90 day category which is the average time for invoices to be paid.</p> <p>The RAG status is Amber to reflect the fact that the value of debt outstanding over 90 days is between 25% and 50%</p>	AMBER
Business Plan Progress	<p>The 2022/26 Business Plan was approved by the Committee in March 2022.</p> <p>An Action Plan Tracker has been produced for the 2022/23 year and sets out the milestones to be achieved during that year.</p> <p>A reporting framework summarises progress on each action and highlight issues on an exception basis. The reporting framework has an overall RAG rating of Amber for Qtr 4 denoting that some actions will be moved forward into future periods.</p>	AMBER
Feedback from External Sources	Board members receive feedback from external sources. This includes submissions to the Board which are received via the webiste.	GREEN
Investment Manager Qualitative and Quantitative Performance	The Fund monitors its overall investment performance over periods of at least 3 years. It believes that this is a reasonable period of time over which it can begin to meaningfully assess performance. Performance is monitored against the Fund's tailored benchmark, CPI and asset performance assumptions from the most recent valuation. This allows the Fund to monitor its investment performance both on a standalone basis, and relative to the long term funding plan. As shown by the accompanying chart, rolling 3 year investment performance is ahead of benchmark, CPI and the valuation assumption.	GREEN

Administration Casework

<p>Overall administrators have completed 15,006 cases during the 3 month period to 31 March 2023, compared to 13,118 in quarter 3 of 2022/23.</p> <p>The status is RED because the number of pieces of casework outstanding exceeds more than 10% of the membership.</p>	Qtr 4 (Jan-Mar 2023)
	Summary position:
	This Quarter - 1 Jan to 31 Mar 2023
	RED
	Previous Quarter - 1 Oct to 31 Dec 2022
	RED

Process Name	Quarter1 2022/23 - Opening Balances	Quarter 1 - Processes Created	Quarter 1 - Processes Completed	Quarter 1- Closing Balances	% Movement	Quarter2 2022/23 - Opening Balances	Quarter 2 - Processes Created	Quarter 2 - Processes Completed	Quarter 2- Closing Balances	% Movement
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Breaches

<p>The Fund updates the Breaches Log on a monthly basis.</p> <p>All Breaches are reviewed by the LPB, with approval also provided by the Director of Governance where necessary, in accordance with the Breaches Policy.</p> <p>The PFC and LPB also receive a summary of all breaches (since inception), including identified trends, on a quarterly basis.</p> <p>There were 7 new breaches in quarter 4 of 2022/23 (compared to 18 in quarter 3 of 2022/23). 5 of the breaches related to the collection of contributions income and 2 were administration breaches (i.e. late notification of rights and options).</p> <p>During quarter 4, all 13 breaches were recorded as Green.</p>	<p>Qtr 4 (Jan-Mar 2023)</p> <p>Summary position:</p> <p>This Quarter - 1 Jan to 31 Mar 2023</p> <p style="text-align: center;">GREEN</p>
	<p>Previous Quarter - 1 Oct to 31 Dec 2022</p> <p style="text-align: center;">GREEN</p>

RAG Criteria	
All Breaches in the current quarter were classed as Green (No further implications)	GREEN
Within the quarter there was at least one breach reported as amber and no red breaches.	AMBER
Within the quarter there was at least one breach reported as Red.	RED

2022/23 - Q4

Contributions - 5
Year End Return - 0
Overpayment - 0
ABS - 0
Administration - 2
Disclosure - 0
Pension Benefits - 0
Data Protection - 0

2022/23- Q3

Contributions - 14
Year End Return - 0
Overpayment - 0
ABS - 0
Administration - 4
Disclosure - 0
Pension Benefits - 0
Data Protection - 0

As at the 31st March 2022 there have been a total of 75 Breaches in 2021/22, 38 of which have been regarding the late submission of Contributions, 36 relate to Administration breaches and 1 is in relation to Annual Benefit Statements. Breaches for 2022/23 relate to April to February and there are 34 contribution breaches, 21 administration breaches and 1 breach in relation to the Annual Benefit Statements.

Month	2021/22	2022/23
April	9	9
May	11	2
June	7	8
July	7	4
August	6	6
September	4	2
October	4	5
November	7	6
December	5	7
January	7	6
February	4	1
March	4	0

2021/22

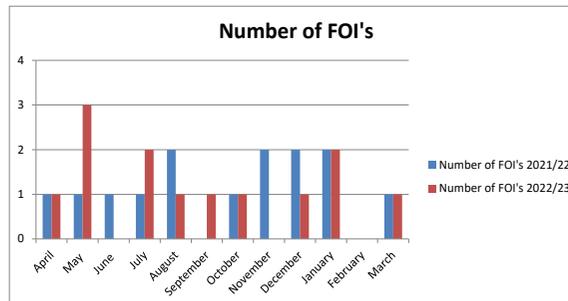
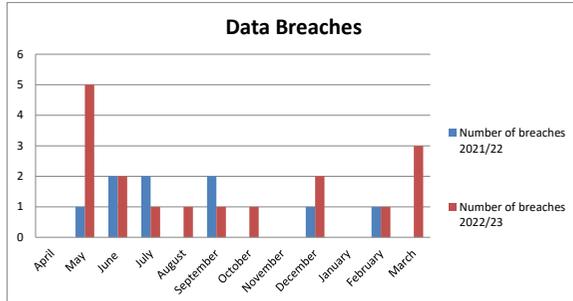
Contributions - 38
Year End Return - 0
Overpayment - 0
ABS - 1
Administration - 36
Disclosure - 0
Pension Benefits - 0
Data Protection - 0

2022/23

Contributions - 34
Year End Return - 0
Overpayment - 0
ABS - 1
Administration - 21
Disclosure - 0
Pension Benefits - 0
Data Protection - 0

Compliance

<p>The Fund received one complaint in Quarter 4 (Quarter 3- None)</p> <p>There have been 3 FOI requests in Quarter 4 (Quarter 3 - 2). All FOI requests were responded to within the 28 Day deadline.</p> <p>There have been two Contact the Board requests in Quarter 4 (Quarter 3-None). There have been 0 IDRPs in Quarter 3 or 4</p> <p>There have been 4 data breaches in Quarter 3 (Quarter 3 - 3). There have been no MP queries in Quarter 3 or 4.</p>	Qtr 4 (Jan-Mar 2023)
	Summary position:
	This Quarter - 1 Jan to 31 Mar 2023
	GREEN
	Previous Quarter - 1 Oct to 31 Dec 2022
	GREEN



	Quarter 4 2022/23		Quarter 3 2022/23	
	Number	Subject	Number	Subject
Complaints	1	In relation to corresponding by post rather than the members preference for online communications	0	
Data Breaches	4	4 relating to information sent to the incorrect address	3	3 relating to information sent to the incorrect address
FOI's	3	2 in relation to information on the Funds investments and 1 in relation to AVCs	2	1 in relation to information on the Funds investments and 1 in relation to numbers of people opted out of the pension scheme or who have selected 50:50 option
IDRP's	0	0 new cases	0	0 new cases
Contact the LPB	2	One in relation to the CPF newsletter and the other in relation to the Funds TCFD report	0	None
MP Query	0		0	
Total	10		5	

RAG Criteria	
Total Complaints, FOI's, Data Breaches etc <5% of membership	GREEN
Total Complaints, FOI's etc >5 and < 10% of membership	AMBER
Total Complaints, FOI's etc > 10% of membership	RED

Membership as at 3rd February 2023	
Actives	42,022
Pensioners	33,556
Deferred	32,233
Total	107,811

5% = 5,391

Contributions Monitoring

In accordance with regulations contributions should be received by the Fund by the 22nd of the month (if paid electronically) after they have been deducted from pay.

The Fund also has an internal KPI to receive at least 98% of contributions income on time each month. The Fund collected over 99% of contributions income in each month of quarter 3 and 4.

Contributions income are monitored against both of these criteria and also whether the income received in aggregate is above the aggregate value of the pensions paid out each month. The Fund has the right to charge interest on late payments and the monetary value of the applicable interest is now included within the tables below. The Fund takes a pragmatic approach to recharge interest.

Employers are also required to provide a contribution form to accompany each amount paid so that the Fund can correctly allocate the income.

RAG Criteria	
Income Received on Time is greater than the Pensions Paid and above KPI (98%)	GREEN
Income Received on time is less than 98% but greater than the Pensions Paid	AMBER
Income Received on Time is less than 98% and less than the Pensions Paid	RED

Qtr 2 (Jul-Sep 2021)
Summary position:
This Quarter - 1 Jan to 31 Mar 2023
GREEN
Previous Quarter - 1 Oct to 31 Dec 2022
GREEN

QTR 4 2022/23	No. of Contribution Payments	KPI (98%)	Received on Time	Income Received on Time	Pensions Paid out	Income Received Late	Income Received Late	Number of Late Payments	Average No. Days Late	Not Received	Income Not Received	Interest	Total	RAG Status	Contribution Forms Received OnTime	Contribution Forms Received Late	% of Forms received on Time
Jan-23	318	98%	99.88%	20,989,939	12,545,321	0.12%	25,592	4	16	0.00%	864	-	21,015,531	GREEN	307	11	96.54%
Feb-23	316	98%	99.93%	18,544,347	12,661,033	0.07%	12,311	1	6	0.00%	864	-	18,556,658	GREEN	312	4	98.73%
Quarter total	634		99.91%	39,534,286.00	25,206,354.22	0.09%	37,903.00	5	11.00	0.00%	1,728.00	-	39,572,189		619	15	97.64%

QTR 3 2022/23	No. of Contribution Payments	KPI (98%)	Received on Time	Income Received on Time	Pensions Paid out	Income Received Late	Income Received Late	Number of Late Payments	Average No. Days Late	Not Received	Income Not Received	Interest	Total	RAG Status	Contribution Forms Received OnTime	Contribution Forms Received Late	% of Forms received on Time
Oct-22	323	98%	99.90%	15,460,314	12,637,948	0.10%	14,711	4	7	0.00%	-	-	15,475,025	GREEN	291	32	90.09%
Nov-22	325	98%	99.94%	19,370,647	12,627,157	0.06%	12,310	1	1	0.00%	864	-	19,382,957	GREEN	307	18	94.46%
Dec-22	320	98%	99.93%	19,370,647	12,647,012	0.07%	14,297	4	10	0.00%	864	-	19,384,944	GREEN	305	15	95.31%
Quarter total	648		99.92%	54,201,608.00	37,912,117.35	0.08%	41,318.00	9.00	18.00	-	1,728.00	-	54,242,926.00		903	65	

QTR 2 2022/23	No. of Contribution Payments	KPI (98%)	Received on Time	Income Received on Time	Pensions Paid out	Income Received Late	Income Received Late	Number of Late Payments	Average No. Days Late	Not Received	Income Not Received	Interest	Total	RAG Status	Contribution Forms Received OnTime	Contribution Forms Received Late	% of Forms received on Time
Jul-22	313	98%	99.57%	15,741,604	12,507,425	0.43%	68,106	3	9	0.00%	-	-	15,809,710	GREEN	299	14	95.53%
Aug-22	312	98%	94.40%	15,286,986	12,653,503	5.60%	906,519	3	16	0.00%	-	-	16,193,505	GREEN	307	5	98.40%
Sep-22	318	98%	100.00%	17,196,375	12,608,757	0.00%	0	0	-	0.00%	-	-	17,196,375	GREEN	297	21	93.40%
Quarter total	943		97.99%	48,224,965.32	37,769,685.16	2.01%	974,625.00	6	8.33	0.00%	-	-	49,199,590		903	40	95.77%

QTR 1 2022/23	No. of Contribution Payments	KPI (98%)	Received on Time	Income Received on Time	Pensions Paid out	Income Received Late	Income Received Late	Number of Late Payments	Average No. Days Late	Not Received	Income Not Received	Interest	Total	RAG Status	Contribution Forms Received OnTime	Contribution Forms Received Late	% of Forms received on Time
Apr-22	312	98%	99.79%	15,316,605	12,441,405	0.21%	31,776	6	2	0.00%	-	-	15,348,381	GREEN	279	33	89.42%
May-22	314	98%	100.00%	15,272,149	12,466,811	0.00%	0	0	5	0.00%	-	-	15,272,149	GREEN	289	25	92.04%
Jun-22	306	98%	100.00%	16,602,332	12,522,883	0.00%	407	3	7	100.00%	-	-	16,602,739	GREEN	287	19	93.79%
Quarter total	932		99.93%	47,191,086.14	37,431,098.84	0.07%	32,183.00	9	4.67	0.00%	-	-	47,223,269		855	77	91.75%

QTR 4 2021/22	No. of Contribution Payments	KPI (98%)	Received on Time	Income Received on Time	Pensions Paid out	Income Received Late	Income Received Late	Number of Late Payments	Average No. Days Late	Not Received	Income Not Received	Interest	Total	RAG Status	Contribution Forms Received OnTime	Contribution Forms Received Late	% of Forms received on Time
Jan-22	313	98%	99.97%	16,313,144	12,119,541	0.03%	4,340	3	3	0.00%	-	-	16,317,484	GREEN	289	24	92.33%
Feb-22	312	98%	98.98%	18,231,120	12,125,317	1.02%	188,201	4	1	0.00%	-	-	18,419,321	GREEN	292	20	93.59%
Mar-22	311	98%	100.00%	18,095,478	12,188,920	0.00%	615	1	28	0.00%	-	-	18,096,093	GREEN	307	4	98.71%
Quarter total	625		99.65%	52,639,741.20	36,433,778.21	0.52%	193,156.06	8	10.67	0.00%	-	-	52,832,897		888	48	94.88%

QTR 3 2021/22	No. of Contribution Payments	KPI (98%)	Received on Time	Income Received on Time	Pensions Paid out	Income Received Late	Income Received Late	Number of Late Payments	Average No. Days Late	Not Received	Income Not Received	Interest	Total	RAG Status	Contribution Forms Received OnTime	Contribution Forms Received Late	% of Forms received on Time
Oct-21	306	98%	99.97%	15,470,553	12,255,897	0.03%	4,237	2	6	0.00%	-	-	15,474,790	GREEN	286	20	93.46%
Nov-21	312	98%	99.74%	15,983,840	12,024,706	0.26%	42,210	1	25	0.00%	-	-	16,026,050	GREEN	296	16	94.87%
Dec-21	315	98%	99.98%	15,466,018	12,247,467	0.02%	3,025	4	8	0.00%	-	-	15,469,043	GREEN	305	10	96.83%
Quarter total	933		99.90%	46,920,411.25	36,528,069.51	0.10%	49,471.90	7	13.00	0.00%	-	-	46,969,883		887	46	95.05%

QTR 2 2021/22	No. of Contribution Payments	KPI (98%)	Received on Time	Income Received on Time	Pensions Paid out	Income Received Late	Income Received Late	Number of Late Payments	Average No. Days Late	Not Received	Income Not Received	Interest	Total	RAG Status	Contribution Forms Received OnTime	Contribution Forms Received Late	% of Forms received on Time
Jul-21	312	98%	98.78%	15,248,750	12,122,804	1.22%	188,519	1	4	0.00%	-	-	15,437,269	GREEN	295	17	94.55%
Aug-21	312	98%	98.76%	15,147,656	12,208,812	1.24%	190,603	2	1	0.00%	-	-	15,338,259	GREEN	279	33	89.42%
Sep-21	307	98%	98.88%	15,496,954	12,228,805	1.12%	176,278	3	7	0.00%	-	-	15,673,232	GREEN	288	19	93.81%
Quarter total	931		98.80%	45,893,359.38	36,560,421.37	1.20%	555,400.87	6	4.00	0.00%	-	-	46,448,760		862	69	92.60%

QTR 1 2021/22	No. of Contribution Payments	KPI (98%)	Received on Time	Income Received on Time	Pensions Paid out	Income Received Late	Income Received Late	Number of Late Payments	Average No. Days Late	Not Received	Income Not Received	Interest	Total	RAG Status	Contribution Forms Received OnTime	Contribution Forms Received Late	% of Forms received on Time
Apr-21	300	98%	99.90%	15,316,605	12,027,933	0.10%	14,820	6	4	0.00%	-	-	15,331,424	GREEN	249	53	83.00%
May-21	307	98%	99.95%	15,272,149	12,174,327	0.05%	7,255	5	5	0.00%	-	-	15,279,404	GREEN	279	25	90.88%
Jun-21	312	98%	99.97%	15,549,981	12,169,215	0.03%	4,026	4	12	0.00%	-	-	15,554,007	GREEN	283	29	90.71%
Quarter total	919		99.94%	46,138,735.01	36,371,474.63	0.06%	26,100.42	15	7.00	0.00%	-	-	46,164,835		811	107	88.19%

Financial Performance

The Fund's 2022/23 budget for Administration/Oversight and Governance Costs is c£5.2m. The forecast outturn is an underspend of £312k	Qtr 4 (Jan-Mar 2023)
	Summary position:
	This Quarter - 1 Jan to 31 Mar 2023
	GREEN
	Previous Quarter - 1 Oct to 31 Dec 2022
	GREEN

Quarter 4 (Jan 2023 to Mar 2023)

	Employee Expenses £	Premises Expenses £	Transport Expenses £	Supplies & Services £	TOTAL £	Budget £	Outturn £
Administration Costs	1,725,381	78,266	594	1,051,338	2,855,579	2,916,987	-61,408
Oversight & Governance Costs	263,419	0	408	1,785,829	2,049,656	2,300,185	-250,529
TOTAL	1,988,800	78,266	1,002	2,837,167	4,905,235	5,217,172	-311,937

Quarter 3 (Oct 2022 to Dec 2022)

	Employee Expenses £	Premises Expenses £	Transport Expenses £	Supplies & Services £	TOTAL £	Budget £	Outturn £
Administration Costs	1,743,135	72,715	1,286	1,083,157	2,900,293	2,916,987	-16,694
Oversight & Governance Costs	272,235	0	681	1,787,020	2,059,936	2,300,185	-240,249
TOTAL	2,015,370	72,715	1,967	2,870,177	4,960,229	5,217,172	-256,943

Quarter 2 (July 2022 to Sept 2022)

	Employee Expenses £	Premises Expenses £	Transport Expenses £	Supplies & Services £	TOTAL £	Budget £	Outturn £
Administration Costs	1,824,623	72,965	1,080	979,777	2,878,446	2,916,987	-38,541
Oversight & Governance Costs	268,552	500	550	1,684,777	1,954,379	2,300,185	-345,806
TOTAL	2,093,175	73,465	1,630	2,664,555	4,832,825	5,217,172	-384,347

Quarter 1 (April 2022 to June 2022)

	Employee Expenses £	Premises Expenses £	Transport Expenses £	Supplies & Services £	TOTAL £	Budget £	Outturn £
Administration Costs	1,777,117	73,250	3,200	1,063,420	2,916,987	2,916,987	0
Oversight & Governance Costs	302,584	750	2,100	1,994,751	2,300,185	2,300,185	0
TOTAL	2,079,701	74,000	5,300	3,058,171	5,217,172	5,217,172	0

Increase / (Decrease)

	Employee Expenses	Premises Expenses	Transport Expenses	Supplies & Services	TOTAL	Budget
Administration Costs	-17,754	5,551	-692	-31,819	-44,714	0
Oversight & Governance Costs	-8,816	0	-273	-1,191	-10,280	0
TOTAL	-26,570	5,551	-965	-33,010	-54,994	0

RAG Criteria	
Outturn Balanced or underspent	GREEN
Outturn Overspent up to 10%	AMBER
Outturn Overspent > 10%	RED

HR Absence

<p>The service lost 35 days through sickness during quarter (Jan-Mar) of 2022/23 which equates to an annual average of 1%. This compares to 62 days lost in quarter 3 (Oct-Dec 2022) which is an annual average of 3%.</p> <p>There were no sickness days lost in the quarter relating to work related stress.</p>	Qtr 4 (Jan-Mar 2023)
	Summary position:
	This Quarter - 1 Jan to 31 Mar 2023
	GREEN
	Previous Quarter - 1 Oct to 31 Dec 2022
	GREEN

The Pension Fund has £158k of debt outstanding at the end of Quarter 4 of 2022/23, £10k of which relates to prior years.

51% of the debt relates to invoices that are in the 0-90 day category which is the average time for invoices to be paid.

The RAG status is Amber to reflect the fact that the value of debt outstanding over 90 days is between 25% and 50%

Qtr 4 (Jan-Mar 2021)
Summary position:
This Quarter - 1 Jan to 31 Mar 2023
AMBER
Previous Quarter - 1 Oct to 31 Dec 2022
AMBER

RAG Criteria	
Less than 25% of debt is greater than 90 days late	GREEN
Between 25 and 50% of Debt is greater than 90 days late	AMBER
Over 50% of Debt is greater than 90 days late	RED

QUARTER 4 - 2022/23

This is the quarterly debt outstanding for the Cheshire Pension Fund, for the period 1 January to 31 March 2023

Summary

	Invoices Raised	Amount paid	Outstanding
2016/17	7,334,361	7,334,361	0
2017/18	5,706,774	5,706,774	0
2018/19	4,517,597	4,517,597	0
2019/20	2,968,916	2,959,710	9,206
2020/21	6,021,816	6,020,845	971
2021/22	4,380,569	4,380,569	0
Total			10,177
Quarter 1 (2022/23)	290,535	290,535	0
Quarter 2 (2022/23)	454,984	452,216	2,768
Quarter 3 (2022/23)	111,618	106,745	4,873
Quarter 4 (2022/23)	528,993	388,727	140,266
Total			158,084

QUARTER 3 - 2022/23

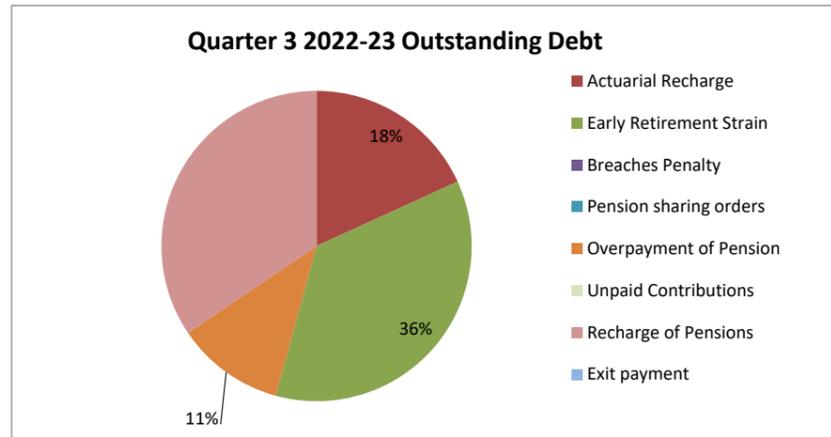
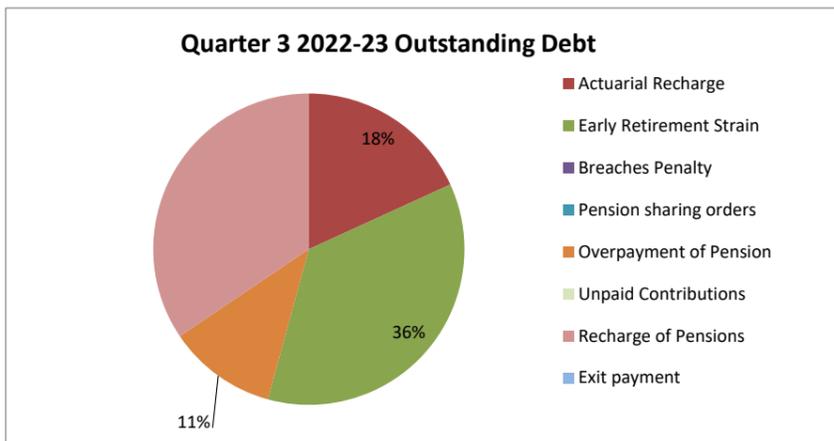
This is the quarterly debt outstanding for the Cheshire Pension Fund, for the period 1 October to 31 December 2022

Summary

	Invoices Raised	Amount paid	Outstanding
2016/17	7,334,361	7,333,369	992
2017/18	5,706,774	5,706,774	0
2018/19	4,517,597	4,514,798	2,799
2019/20	2,968,916	2,959,710	9,206
2020/21	6,021,816	6,021,777	39
2021/22	4,380,569	4,380,569	0
Total			13,036
Quarter 1 (2022/23)	290,535	290,535	0
Quarter 2 (2022/23)	454,984	451,736	3,248
Quarter 3 (2022/23)	111,618	94,428	17,190
Total			33,474

Row Labels	Amount	Not Due	31-90 Days	91-180 Days	181-360 Days	361+ Days
Actuarial Recharge	28,740	25,440	1,140	1,260	900	0
Early Retirement Strain	57,008	57,008	0	0	0	0
Breaches Penalty	0	0	0	0	0	0
Pension sharing orders	0	0	0	0	0	0
Overpayment of Pension	17,887	2,228	1,314	1,448	0	12,897
Unpaid Contributions	0	0	0	0	0	0
Recharge of Pensions	54,449	54,449	0	0	0	0
Exit payment	0	0	0	0	0	0
Total	158,084	139,125	2,454	2,708	900	12,897

Row Labels	Amount	Not Due	31-90 Days	91-180 Days	181-360 Days	361+ Days
Actuarial Recharge	18,990	0	17,190	1,800	0	0
Early Retirement Strain	0	0	0	0	0	0
Breaches Penalty	0	0	0	0	0	0
Pension sharing orders	0	0	0	0	0	0
Overpayment of Pension	14,484	0	0	1,448	0	13,036
Unpaid Contributions	0	0	0	0	0	0
IAS19 Assurance recharge	0	0	0	0	0	0
Exit payment	0	0	0	0	0	0
Total	33,474	0	17,190	3,248	0	13,036



Business Plan Progress

Item 3c - Appendix A - Business Plan Slide Deck.pptx

The 2022/26 Business Plan was approved by the Committee in March 2022.

An Action Plan Tracker has been produced for the 2022/23 year and sets out the milestones to be achieved during that year.

A reporting framework summarises progress on each action and highlight issues on an exception basis.
The reporting framework has an overall RAG rating of Amber for Qtr 4 denoting that some actions will be moved forward into future periods.

Qtr 4 (Jan-Mar 2023)
Summary position:
This Quarter - 1 Jan to 31 Mar 2023
AMBER
Previous Quarter - 1 Oct to 31 Dec 2022
AMBER

RAG Criteria	
>= 50% of milestones are categorised as green	GREEN
> 50% of milestones are categorised as amber	AMBER
> 50% of milestones are categorised as red	RED



Feedback from External Sources

<p>The Fund will receive feedback from various external sources who are independent to the Pension Fund.</p>	<p>Qtr 4 (Jan-Mar 2023)</p>
	<p>Summary position:</p>
	<p>This Quarter - 1 Jan to 31 Mar 2023</p>
	<p>GREEN</p>
	<p>Previous Quarter - 1 Oct to 31 Dec 2022</p>
	<p>GREEN</p>

<p>Pooling</p>	<p>A link to the LGPS Central website is enclosed.</p>	<p>https://www.lgpscentral.co.uk/</p>
<p>Questions to LPB</p>	<p>Contact the Pension Board</p> <p>There were two questions to the Board in Quarter 4:</p> <ul style="list-style-type: none"> • TCFD Report • CPF Pensioner newsletter 	
<p>SAB</p>	<p>McCloud Factsheet</p>	
<p>Cyber Security</p>	<p>A summary of the action the Fund is taking on Cyber Security</p>	
<p>Hymans - LGPS Online Learning Academy</p>	<p>The Fund has subscribed to the new Hymans online training tool for all Committee and Board, and Senior Officers of the Fund.</p> <p>All Committee and Board members should have received an email from 'Aspire' inviting them to register for the portal.</p>	

Investment Manager Performance	
<p>The fund invests in small investment performance components of high quality, investment that this is a reasonable period of time over which to measure its long-term performance. Performance is measured against the fund's benchmark, of which performance is measured from the most recent valuation. The fund invests in small investment performance components of high quality, investment that this is a reasonable period of time over which to measure its long-term performance. Performance is measured against the fund's benchmark, of which performance is measured from the most recent valuation. The fund invests in small investment performance components of high quality, investment that this is a reasonable period of time over which to measure its long-term performance. Performance is measured against the fund's benchmark, of which performance is measured from the most recent valuation.</p>	<p>As of 30/09/2023</p>
<p>The fund invests in small investment performance components of high quality, investment that this is a reasonable period of time over which to measure its long-term performance. Performance is measured against the fund's benchmark, of which performance is measured from the most recent valuation. The fund invests in small investment performance components of high quality, investment that this is a reasonable period of time over which to measure its long-term performance. Performance is measured against the fund's benchmark, of which performance is measured from the most recent valuation.</p>	<p>As of 30/09/2023</p>
<p>The fund invests in small investment performance components of high quality, investment that this is a reasonable period of time over which to measure its long-term performance. Performance is measured against the fund's benchmark, of which performance is measured from the most recent valuation. The fund invests in small investment performance components of high quality, investment that this is a reasonable period of time over which to measure its long-term performance. Performance is measured against the fund's benchmark, of which performance is measured from the most recent valuation.</p>	<p>As of 30/09/2023</p>

History of 30/09/2023



History of 30/09/2022



History of 30/09/2021



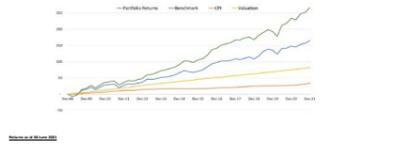
History of 30/09/2020



History of 30/09/2019



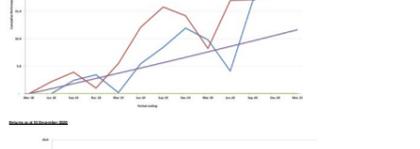
History of 30/09/2018



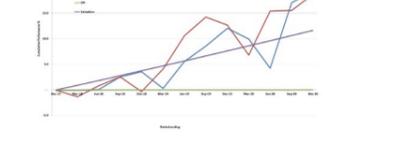
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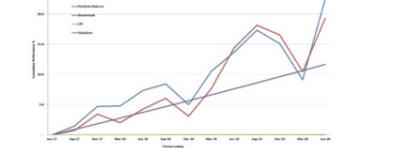
History of 30/09/2016



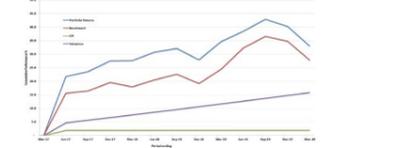
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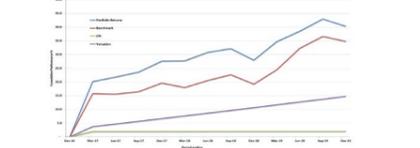
History of 30/09/2014



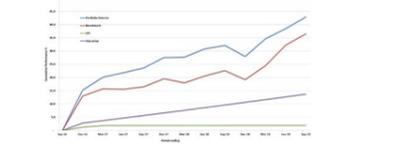
History of 30/09/2013



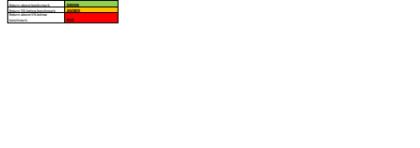
History of 30/09/2012



History of 30/09/2011



History of 30/09/2010



History of 30/09/2009

Category	Value
Portfolio Returns	100
Benchmark	80
CPI	60
Valuation	40

MANAGING THE IMPACT OF CLIMATE CHANGE ON INVESTMENTS

Introduction

1. At its meeting on 18 October, the Board requested information on how the Fund monitors the impact of climate change on its investments. This report provides an overview of the approach to monitoring and managing climate-related risks in respect of the Fund's investments.

Overview

2. In October 2022 the Fund published its third annual Climate-Related Disclosure report. The report aligns to the recommendations from the Taskforce for Climate-related Financial Disclosures (TCFD) and represents industry best practice in terms of climate risk reporting. The report sets out the way in which climate-related risks are currently governed, managed and reported by the Fund. The Fund was one of the first LGPS funds in the country to report in the TCFD format and it is likely that the forthcoming Government guidance will make TCFD reporting mandatory across the LGPS.
3. Alongside this report, the Fund has produced its Climate Change Strategy which also sets out the Fund's approach to managing the risks and opportunities to its investment portfolio from climate change. The publication of a separate Climate Change Strategy reflects the Fund's view that there is a significant material risk from climate change to the value of the Fund's investment assets and this risk needs to be actively monitored and managed. Links to these reports are provided at the end of this note.
4. Some of the key points to note are set out below: -
 - Climate Change Strategy – the Fund's fundamental approach is to actively manage climate-related investment risk by reducing exposure to high carbon assets and tilting exposure towards those investments well positioned to thrive in the transition to a low carbon world economy.
 - Climate Scenario analysis – in 2022, the Fund commissioned Mercer to analyse the actual investment asset allocation and target allocation model and predict likely investment returns under different climate scenarios. This analysis is carried out every two to three years. The results of the 2022 analysis show that there is a likely long-term reduction in investment returns of -0.7%pa under the 'failed transition' scenario in which temperatures rise by 4 degrees. This is compared to annual expected investment returns in a 1.5 degree scenario. While the annual reduction of -0.7% is material, it is lower than many other LGPS funds as the Cheshire Fund's portfolio has a high level of exposure to assets e.g. UK Government backed gilts, sustainable or low carbon equity strategies, which are comparatively resilient in different climate scenarios. The analysis therefore suggests that the Fund does not need to make any fundamental changes to its existing asset allocation model to further mitigate against climate related investment risk.

- Carbon Risk Metrics – the Fund has set a number of stretching short term climate risk management targets. Progress on delivery against these targets is reviewed on an annual basis. The targets themselves are regularly reviewed and the Fund expects to amend the targets as both the scope and quality of investment asset carbon data improves.
- Stewardship and Engagement - engagement and shareholder voting are an important aspect of the Fund’s approach to managing climate risk. The Fund expects all investee companies to manage material risks, including climate change. Appointed investment managers are regularly monitored to ensure climate-related risk is fully integrated into the managers’ investment process. The Fund also regularly monitors and reviews the managers’ climate-related engagement and voting activity. In addition, LGPS Central engage and vote on the issue across all of their investments, with the priority being to ensure that companies they invest in properly report and monitor their climate change risk e.g. have realistic business plans aligned with net zero transition.

Summary

5. The Fund’s Climate-related Disclosure Report and Climate Change Strategy clearly set out the approach to managing and monitoring climate change investment risk, and the actions implemented by the Fund to ensure its effective delivery in line with best practice. Links to the reports are below: -

Climate-related Disclosure Report

[CPF-TCFD-report-2022.pdf \(cheshirepensionfund.org\)](#)

Climate Change Strategy

[Climate-Change-Strategy-December-2020.pdf \(cheshirepensionfund.org\)](#)

The Fund will review and update its Climate Change Strategy in 2023 once government guidance is available and will also continue to publish an annual TCFD report.

LPB 2022/23 ANNUAL REPORT and OUTTURN**Introduction**

1. This Board will be requested to approve the LPB Annual Report for 2022/23 which includes a summary of the expenditure incurred during the year. A copy of the Annual Report is attached as Appendix A.

Recommendation

2. The Board are requested to approve the LPB 2022/23 Annual Report.

Annual Report

3. Board members reviewed the 2021/22 LPB Annual Report at the last meeting in February and discussed and agreed the content to be included within the 2022/23 report.
4. A draft of the 2022/23 report was previously circulated to Board members via email and the final version is presented today for the Board to approve.
5. Included within the Annual Report is a summary of the expenditure incurred by the Board during the year against the allocated budget of £5k. The total expenditure for the year was £450, the majority of which was spent on attending conferences and seminars to maintain knowledge and understanding of Board members.
6. The LPB report which be published as part of the wider Cheshire Pension Fund Annual Report and will be available on the website.

Cheshire Pension Fund Local Pension Board Annual Report 2022/23

INTRODUCTION

Welcome to the eighth annual report for the Local Pension Board (the Board) for the year ending 31 March 2023.

The Board assists Cheshire West and Chester Council, as Administering Authority, with the efficient governance and administration of the Cheshire Pension Fund, the name of the local government pension scheme in Cheshire.

In accordance with the Board's terms of reference, an annual report is required to provide an overview of the nature and effect of the Board for consideration by the Administering Authority.

Throughout the year, Board members received regulator updates on the fund's pensions programme, which is designed to make the best use of technology and other resources in order to deliver an effective service to customers and employers.

Further meetings were held with other funds within LGPS Central (the pooling partnership with seven other local government pension funds) to share ideas and best practice. The group received a presentation from the pooling company, LGPS Central Limited, to understand how Central provides support to the funds within the pool on responsible investing.

The Board also received a presentation on the Internal Dispute Resolution Procedure (IDRP), recommending that the fund provide an annual update to employers to remind them of their responsibilities as part of the IDRP process. An article was included in the fund's autumn employer newsletter regarding IDRP.

The Board met five times in the year and Board members attended two of the joint training sessions with the Pension Fund Committee to maintain and develop knowledge and understanding.

The Board places great importance on being open and transparent. A wealth of information relating to the Board, including minutes of meetings, can be found on the pension fund website using the link below. There is also a facility for members to contact the Board for any questions/issues relating to the Board's role:

<https://www.cheshirepensionfund.org/members/resources/forms/contact-the-pension-board/>

A summary of the work undertaken by the Board in the past year, along with information about the work plan for the year ahead can be found below.

Peter Raynes
Local Pension Board Chair

1. Board Membership

- 1.1 The Board consists of five members, two scheme member and two employer representatives and an Independent Chair. All members are unpaid volunteers.
- 1.2 Terms of office are staggered to ensure business continuity.
- 1.3 Further information, including biographies of each member, is available on the fund's website.

Role	Name	Organisation	Date Appointed	Term End Date
Employer representative	Adrienne Laing*	The Challenge Academy Trust	1/4/20	26/6/23
Employer representative	Cllr Robert Bisset	Cheshire West and Chester Council	27/6/21	26/6/24
Member representative	Geoff Wright	UNISON	27/6/21	26/6/24
Member representative	Neil Harvey	GMB	27/6/20	26/6/23
Chair	Peter Raynes	Independent (non-voting)	27/6/21	26/6/24

*Adrienne is continuing in the role until the Summer of 2023

- 1.4 The fund will invite expressions of interest for the member representative role currently held by Neil Harvey, in May 2023.

2. Review of 2022/23

- 2.1 Below is a summary of key areas of activity for the Board during the year and an outline of the plans for the year ahead.

Joint Chairs Meetings

- 2.2 The Chair of the Board has continued to hold quarterly meetings with the Chair of the Pension Fund Committee (the Committee) to discuss common issues.
- 2.3 These meetings provide the Chairs with a regular opportunity to discuss important topics and to ensure that their work compliments and avoids duplication of effort.

Employers Consultative Forum

- 2.4 The Employers Consultative Forum (ECF) is made up of representatives from the main employers and employer groups within the fund. The group changed their name from the former Pensions Consultative Forum during the year. ECF more accurately describes the purpose and attendees of the group.

- 2.5 The ECF works with the fund to ensure an efficient service is delivered for all stakeholders, with particular emphasis on administration and communication.
- 2.6 The Board Chair, Peter Raynes is also Chair of the ECF providing an important link between the Board and the Forum.
- 2.7 The Forum is key to assisting the fund in developing new ways of working which improve efficiency for both the Fund and Employers.
- 2.8 Forum members assisted the fund by advertising a series of Focus Events run by the fund in the autumn of 2022. As a result of this employer engagement, the focus groups were well attended and the feedback from those events will help to inform the funds employer engagement strategy.

LGPS Central Board Chairs / Scheme Advisory Board Engagement

- 2.9 The Board Chair continues to meet with Chairs from the Boards of the LGPS funds within the Central Pool (these are Derbyshire, Leicestershire, Nottinghamshire, Shropshire, Staffordshire, West Midlands and Worcestershire LGPS funds). These meetings allow the Boards to discuss important topics and share ideas.
- 2.10 Two meetings took place during the year on 24 October 2022 and 27 March 2023.
- 2.11 The Scheme Advisory Board plays an important role in this group. A SAB representative (Ona Ehimuan) attends the joint meetings and provides regular updates on regulatory and other relevant issues. The updates are helpful as they provide an overview of the upcoming issues that Local Pension Board members need to consider.
- 2.12 The Board Chairs are also interested in the subject of responsible investment and in particular, how funds are supported by LGPS Central in this area. Central attended the March meeting and provided an update on the various ways in which they provide support on this important area.

Knowledge and Skills

- 2.13 The Committee endorsed the fund's training policy at its meeting on 13 March 2020. The policy was effective from 1 April 2020 and covers the collective training requirements for Committee and Board members.
- 2.14 A joint training plan was developed for the 2022/23 year which was based upon the results of CIPFA knowledge and skills self-assessment questionnaires which had been completed by Committee and Board members.
- 2.15 In addition, members each received a summary of their own results in the form of an individual training plan which they would update with details of other training they attended.

- 2.16 This training would be accessed through conferences and seminars, along with details of any online learning, such as the Pensions Regulator's Trustee Toolkit and the Hymans Robertson LGPS Online Learning Academy (LOLA).
- 2.17 In the autumn the Board and Committee Chairs undertook a review of the collective training which had been delivered to members, the results of the individual training plans and the results from the further self-assessment questionnaire which had been completed by members.
- 2.18 The training plan for 2023/24 was derived from these results and approved by the Chairs.

Governance Review and Terms of Reference Changes

- 2.19 In 2018/19 the Pension fund commissioned Barnett Waddingham (BW) to conduct a review of the governance arrangements within the fund, including the role of the Board. The review found that the governance arrangements worked well and there were no material issues to be addressed. The review did, however, make some recommendations in relation to the Board, including updating the Terms of Reference (ToR) to reflect actual working practices (for instance the actual number of Board meetings held each year is higher than the two as set out in the terms of reference).
- 2.20 Board members delayed amendments to the ToR awaiting the outcomes from the Scheme Advisory Board Good Governance review to be officially adopted, however, as the changes are largely a reflection of common practice the board requested that they be implemented.
- 2.21 At their meeting on 18 October 2022, board members worked through each of the proposed changes to determine whether they wanted to amend the ToR for each one. Those changes were then presented to the Audit and Governance Committee in January 2023 where they were approved.
- 2.22 The Board await a further update on the outcomes from the SAB Good Governance review, which were published in February 2021, and the recommendations that have been made to the Department for Levelling Up, Housing and Communities (DLUHC). The ToR will be reviewed annually and amended as required.

Regulatory Changes

- 2.23 The Board received detailed briefings on regulatory changes during the year.

McCloud Judgement

- 2.24 The first related to the McCloud judgement where a court case found that transitional protections introduced in public sector pension schemes amounted to age discrimination to younger workers.

- 2.25 This regulatory change presents a significant challenge and will require input from all areas of the fund. Further guidance and draft regulations are awaited from DLUHC with the new regulations themselves expected to come into force from October 2023. In the meantime, the fund is working on obtaining necessary information from employers dating back to 2014 when the scheme changed to a career average revalued earnings scheme.
- 2.26 The Board regularly monitor the fund’s progress in preparing for and meeting the requirements of this regulatory change.

Pensions Dashboard Programme

- 2.27 The second regulatory change relates to the Pensions Dashboard Programme, which requires all pension funds in the UK to onboard to allow members to view their pensions in one place.
- 2.28 The initial onboarding date for the LGPS was September 2024 but the programme has been delayed and the new onboarding date is yet to be confirmed.
- 2.29 In the meantime, the Board is reviewing the fund’s progress on preparing for onboarding to the dashboard which includes appointing an integrated service provider to facilitate the transfer of data to and from the dashboard, and to assess the quality of data held by the fund to ensure its suitability for use with the dashboard.

Risk Register

- 2.30 The Board undertakes regular reviews of its risk register during the year.
- 2.31 The register contains six risks that relate specifically to the Board itself. The register identifies additional mitigating actions which could be taken in future to further mitigate the risks. The Board seek to implement these where possible.
- 2.32 A high level summary of the risks outlined in the Board’s register along with their current rating is shown below:

Risk	RAG Status
Conflicts of Interest	Green
Maintaining knowledge and skills	Amber
Changes to Board membership	Amber
Monitoring compliance effectively	Green
Support to the Board	Green
National developments	Green

- 2.33 The fund's Risk Register was reviewed at the Board meeting on 12 July 2022 and agreed that it contained all necessary risks.

Internal Dispute Resolution Procedure

- 2.34 At their meeting on 12 July 2022, Board members received a presentation on the Internal Dispute Resolution Procedure (IDRP), which included the recommended timescales for such cases to be completed within.
- 2.35 The Board issued a recommendation to the Pension Fund Committee that the fund introduce an annual reminder to employers about their obligations under IDRP and the suggested timescales for managing these cases.
- 2.36 The Board also recommended that a template IDRP policy be drafted for employers to assist them with adopting the principles more easily.
- 2.37 The recommendations were endorsed by the Committee at their meeting on 30 September 2022.
- 2.38 The fund issued an employer newsletter in the autumn of 2022 which included an article on IDRP, along with a link to the template policy.

The Pensions Regulator – Code of Practice

- 2.39 One of the key tasks for the Board is to monitor the fund's compliance with the Pensions Regulators (TPR) Code of Practice.
- 2.40 TPR is expected to publish its new Single Code of Practice during 2023.
- 2.41 At that point the Board will undertake a thorough review of the fund's compliance with the new code along with any action plan required to address any areas where further work may be required.

Data Quality

- 2.42 The Board has a key role in managing oversight of the fund's essential work to improve the quality of data.
- 2.43 A quarterly report is presented to the Board confirming the fund's TPR common and scheme specific data scores, along with an explanation of any work which is underway to improve those scores.
- 2.44 The fund has also identified a number of other actions, as part of the pensions programme, to improve data quality and has been providing updates to the Board on a regular basis.
- 2.45 The Board was pleased to note that the fund issued Annual Benefit Statements to 92% of active members by the 31 August deadline, compared to 91% in 2021 and 90% in 2020. This demonstrates that the Fund's data quality is improving.

Breaches Policy/Log

- 2.46 The Board has a key role in monitoring breaches and reviews the breaches log on a monthly basis. The Board reviews any new breaches to monitor local actions to redress the breach and to determine if the breach meets the requirement for reporting to TPR.
- 2.47 In addition to reviewing the breaches log, the Board undertakes a quarterly review to identify any trends which require further investigation.
- 2.48 The Breaches policy and Breaches Log are available on the fund’s website.

Member Engagement

- 2.49 The Board has a dedicated facility on the fund’s website to allow members to contact the Board with any questions.
- 2.50 The Board received three questions, from the same group, during the year and provided a response to each. The subjects covered included
 - Presentation of information on the LGPS Central website
 - The fund’s taskforce on Climate Related Financial Disclosures Report
 - Cheshire Chat – pensioner newsletter

3. Board Attendance at Meetings 2022-23

- 3.1 The updated terms of reference for the Board state that there should a minimum of four meetings per year. There were five meetings held during 2022/23.
- 3.2 The table below summarises the meetings which have taken place including attendance by members of the Board. (A tick denotes the Board member was present).

Members	3 May 2022	31 May 2022	12 Jul 2022	18 Oct 2022	21 Feb 2022	%
Peter Raynes	✓	✓	✓	✓	✓	100
Cllr Robert Bisset	✓		✓	✓	✓	80
Adrienne Laing		✓	✓	✓	✓	80
Geoff Wright	✓	✓	✓	✓	✓	100
Neil Harvey	✓	✓	✓	✓	✓	100

- 3.3 The meeting on the 31 May was dedicated to the review of the fund’s draft Statement of Accounts and Annual Report for 2021/22 so that the Board could ensure these had been produced in accordance with statutory requirements and best practice. This is an important part of the fund’s governance process for the production of the Statement of Accounts and Annual Report.

- 3.4 The Board’s review provided assurance to the Committee that they could recommend the draft accounts to be presented to the Council’s Audit and Governance Committee.

Skills and Development Activities

- 3.5 The Board and Committee have attended joint training sessions during the year which, as well as developing Board members’ knowledge, have helped the Board to gain assurance that the Committee decision making processes are robust and properly informed, and are in accordance with regulations and best practice.
- 3.6 A summary of the training provided for the Board, including attendance, during 2022/23 is shown below.

Date	Topic	Delivered by	Board Attendees
28 October 2022	Financial Markets and Product Knowledge	Mercer	Peter Raynes
	Markets and Investments Update	Mercer	
	Residential Housing	Mercer	
	Pensions Programme	Officers	
	Training Plan Update 2023/24	Officers	
24 February 2023	Pensions Governance and Legislation	Officers	Peter Raynes Neil Harvey
	Business Plan	Officers	
	Infrastructure	LGPS Central Limited	

External training events

- 3.7 Board members also attended a number of external conferences and seminars in order to maintain knowledge and keep up to date with current issues facing the LGPS.

Event Date	Organised by	Topic
13-15 June 2022	PLSA	Local Authority Conference
9-10 November 2022	Baillie Gifford	LGPS Investment and Training Seminar
9 March 2023	LGPS Central Ltd	Responsible Investing Summit

Budget

- 3.8 The Board agreed a budget of £5,000 for 2022/23 to assist with its operation. This included costs for training, external advice, expenses and travel costs.
- 3.9 The Board incurred costs of £450 which was spent on attending conferences and seminars, reflecting the reduced number of in person events in the year. Budgeted provisions for external advice were not required in 2022/23.

4. 2023/24 Work Plan

- 4.1 The Board will undertake a review of compliance with the Pensions Regulator's new single code of practice, which is expected to be published in 2023.
- 4.2 A consultation on changes to regulations and statutory guidance resulting from the SAB Good Governance review is also expected in 2023. The Board will be consulted on the fund's response to this consultation.
- 4.3 The Board will ensure that the fund adheres to any regulatory changes which may come into effect during the year, including clear and timely communication of those changes with members and employers.
- 4.4 The Board will also keep a close eye on any changing guidance from TPR and SAB and ensure the fund implements any recommendations as prescribed.
- 4.5 The Board will continue to monitor progress in delivering the fund's transformational pensions programme, including the ongoing work to improve data quality ahead of the introduction of the pension dashboard.
- 4.6 The Board will continue with its compliance role in ensuring fund policies and publications are produced and updated in line with statutory requirements and best practice guidance.
- 4.7 The Board will undertake the annual review of its own policies, such as the Terms of Reference, to ensure that they remain fit for purpose.
- 4.8 The Board's activity will support the Administering Authority and Pension Fund Committee in making decisions safe in the knowledge that the fund is compliant with statutory and best practice and that any areas for development will be highlighted to them by the Board.

- 4.9 Board members will attend external conferences and seminars in order to maintain knowledge and also to keep up to date with current issues facing the LGPS.

5. Further information

- 5.1 If you would like to further information regarding the Cheshire Pension Fund Local Pension Board or have any questions please visit our website:

<https://www.cheshirepensionfund.org/members/about-us/how-we-manage-the-fund/governance-structure/>

DATA QUALITY

Introduction

1. This report provides the Board with the quarterly update on the Pensions Regulators (TPR) data quality scores for common and scheme specific data.

Recommendation

2. The Board are requested to note the position on the common and scheme specific scores.

Data Scores

3. As Board members are aware, each year the Fund is required to report data quality scores to the Pensions Regulator (TPR) as part of the Scheme Return.
4. The Fund currently produces the scores from reports which have been developed internally. The scheme specific score is based on a 'foundation approach' to measuring the data, which was previously approved by the Board in the absence of any national guidance
5. The scores for the 2022 TPR return were calculated on 10 October 2022 and are included within the table below, alongside the scores for the previous three years. The latest scores from 24 April 2023 are also included.

	TPR Scheme Return				
	1-Sep-19	25-Sep-20	1-Nov-21	10-Oct-22	24-Apr-23
Common Data	98.07%	98.73%	98.95%	99.10%	99.31%
Scheme Specific Data	74.18%	74.01%	80.09%	77.17%	72.33%

6. There is a slight reduction in scheme specific data scores between October 2022 and April 2023 reflecting the work which is underway with employers on data cleansing following the March 2022 year-end.

New Measurement Report

7. As Board members are aware, the Fund's administration database provider has created a report which will produce the common and scheme specific data scores directly from the administration database.
8. The Fund has worked with the database provider to resolve the data validation issues that arise when the report is run.
9. The Fund has completed the testing of the report and hopes to switch to this as the main system of reporting from the autumn of 2023.
10. Board members will be kept informed of progress in moving to the new report.

Pensions Dashboard

11. In a Ministerial Statement on 2 March, the government announced its intention to legislate to amend schemes' connection deadlines, to give the Pensions Dashboard Programme the time it needs to meet the significant challenges in developing the necessary digital architecture

12. Board members will recall that the Fund's onboarding date was meant to be September 2024. A new onboarding date for the LGPS has not yet been confirmed.
13. Despite the delay the Fund will continue work on preparing for the dashboard by appointing an Integrated Service provider (ISP) who will provide regular fund data to the dashboards and manage all member engagement through the dashboard portal.
14. Once an ISP is appointed the Fund can identify the specific data requirements for the Dashboard and baseline its current position. A plan can then be developed to improve any areas of data quality.
15. Board members will be kept informed of progress with the pensions dashboards programme.

COMPLIANCE UPDATE

Introduction

1. This report provides the Board with a summary of the Breaches Log for 1 April 2022 to 31 December 2022.

Recommendation

2. The Board are requested to comment on the summary of the Breaches Log for 1 April 2022 to 31 December 2022.

Breaches Log

3. In accordance with the Breaches Policy, both the Board and the Pension Fund Committee review the Breaches Log on a quarterly basis, in order to identify any trends that may require further action.
4. A summary of the breaches included on the log between 1 April 2022 and 31 December 2022 are listed below in Table 1 and are categorised as red, amber or green. For comparison purposes the total numbers of breaches for the prior year have also been included.
5. Red breaches are those which require reporting to the Pensions Regulator (TPR). Amber breaches are where the Fund has highlighted an issue with the employer which requires further monitoring but are not material enough to require reporting to the Pensions Regulator. Green breaches are those where, following investigation, no further action is deemed necessary.

Table 1: Summary of the Breaches Log

	Total 2021/22	Total 2022/23	Status 2022/23		
			Red	Amber	Green
Contributions	40	29	0	0	29
ABS	1	1	1	0	0
Administration	34	19	0	0	19
Total	75	49	1	0	48

6. There was one red breach, no amber breaches and 48 green breaches in the reporting period. Below is a summary of the reasons for the breaches.

Contribution Breaches – 29

7. The majority of these relate to employers who have small numbers of staff and so are easily affected by unexpected staff absences. All these breaches have been quickly rectified by the employer.

Administration Breaches - 19

8. These relate to ongoing activity to progress legacy casework - triggering breaches as scheme members are now receiving notification of their benefits who weren't notified at the time within the specified limits.

RED BREACH - Annual Benefit Statements - 1

9. LGPS Regulations require that all active and deferred members receive an Annual Benefit Statement (ABS) by 31 August each year. In addition, TPR sets a requirement that pension funds must self-report if they don't provide an ABS to 100% of eligible members by this deadline.
10. The Fund reported to TPR a breach relating to the 2022 ABS.
11. The Board will recall that the Fund delivered 92% of ABS's to active members on time (compared to 91% in 2021). For deferred members 97% (compared to 95% in 2021) received their ABS on time.
12. Since the end of August the Fund has been working through all data queries on active member records and issued an ABS to a further 5.25% (1,630) members by the end of February 2023. A further 118 members have been identified as not being eligible for an ABS which leaves 833 members who have not received their ABS. Work is continuing to resolve the data issues for the remaining 833 members and statements will be issued once those data issues have been rectified.
13. For deferred members the Fund was unable to issue an ABS to 3% (821) members as no current address was held. The Fund commissioned the services of a tracing company and has now sent an ABS to a further 390 members. Work will continue to trace the remaining 431 members who did not receive their ABS.

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Local Pension Board - Workplan

Standard Meetings			
February	May	July	October
Review of Pension Fund Committee, Investment Sub Committee and Pensions Consultative Forum Minutes	Review of Pension Fund Committee, Investment Sub Committee and Pensions Consultative Forum Minutes	Review of Pension Fund Committee, Investment Sub Committee and Pensions Consultative Forum Minutes	Review of Pension Fund Committee, Investment Sub Committee and Pensions Consultative Forum Minutes
Review Scheme Advisory Board and Sub Committee meetings Review the Performance Management Framework Review the Fund Compliance /Breaches Log	Review Scheme Advisory Board and Sub Committee meetings Review the Performance Management Framework Review the Breaches Log	Review Scheme Advisory Board and Sub Committee meetings Review the Performance Management Framework Review the Breaches Log	Review Scheme Advisory Board and Sub Committee meetings Review the Performance Management Framework Review the Breaches Log
Draft Annual Report	Sign off LPB Annual Report		
Review the TPR Data Scored and associated actions	Review the TPR Data Scored and associated actions	Review the TPR Data Scored and associated actions	Review the TPR Data Scored and associated actions
Review policies are kept up to date and produced in accordance with legislation and guidance	Review LPB Terms of Ref/ Conflicts of Interest Policy	Review policies are kept up to date and produced in accordance with legislation and guidance	Cyber security
Statutory Policies (FSS, ISS, Comms Policy, Admin Strategy Gov Policy and Breaches Policy)	Review the progress made by the Fund including the detail of any ongoing actions	LPB Risk Register	Review proposed changes to Terms of Reference and prepare for possible changes to constitution - following outcome of Good Governance review
	Climate change impact on investments	Update the Register of Interests/update website	Review the progress made by the Fund including the detail of any ongoing actions
		Statutory Policies (FSS, ISS, Comms Policy, Admin Strategy Gov Policy and Breaches Policy)	Review the process for IA in assessing internal controls of the fund and external audit process for reviewing the Accounts and Annual Report. Include a practical session on the rolling programme of audits.
			Review Fund's Conflict of Interest Policy