



Declaration of Previous Pension Rights

This form should be completed by all new pension scheme members.

Before completing this form, you must first read the guidance notes overleaf.

Personal Details (Please complete in BLOCK CAPITALS)

Surname: Title:

Forenames: Date of Birth:

Employer:

NI Number: Employee No:

Email Address (1):

Previous Pension Schemes

Please give details below of all previous pension rights you may have with any other Local Government Pension Schemes (LGPS) and other public service pension schemes (please see the list on the back of the form for guidance). This information should be declared, even if you do not wish to investigate transferring your pension rights to the Cheshire Pension Fund (CPF). If you also have any previous non-public sector pension rights, you may wish to investigate a transfer. Please give details below and complete a Transfer Value Authority Form.

Name of Provider	Dates of Employment /Membership		Did you receive a refund of contributions		Do you wish to investigate a transfer? (2)	
	From	To	Yes	No	Yes	No
			Yes / No	Yes / No	Yes / No	Yes / No
			Yes / No	Yes / No	Yes / No	Yes / No
			Yes / No	Yes / No	Yes / No	Yes / No
			Yes / No	Yes / No	Yes / No	Yes / No

Declaration – I declare that: (Please tick the relevant statement and sign/date below)

I have no previous pension rights in any other Local Government Pension Schemes (LGPS) or public service pension schemes

I have previous pension rights in another Local Government Pension Scheme (LGPS) or public service pension scheme and

- The information I have provided, (as far as I know), is complete and accurate.
- I have included **all** periods of pensionable membership with any other Local Government Pension Schemes (LGPS) and/or public service pension schemes and give permission for the CPF to obtain previous service details.
- I have completed and enclosed Transfer Authority Form/s for each pension scheme/s that I wish to investigate a possible transfer.

I understand that:

Any previous LGPS membership may be **automatically combined**, unless I declare that they remain separate within 12 months of joining the Cheshire Pension Fund. We will write to you with your options.

Providing incorrect information may delay the calculation of my pension benefits on leaving/retiring from the scheme.

Signed: Date:

Notes on Completion of this Form

Please read these notes carefully before completing this form.

Since the introduction of the 2014 scheme, all Local Government Pension Schemes (LGPS) need to keep a record of each member's previous pension rights with other LGPS or public service pension schemes.

Therefore please declare if you have any period of employment with the following employers. This will help us give you your correct options and ensure any protections are correctly recorded.

- Local Government - England, Scotland or Wales (**Please see note 3**)
- The Civil Service
- The Judiciary
- The Armed Forces
- Teachers
- The National Health Service
- Police
- Fire and Rescue

Please Note:

1. We may contact you by e-mail in the future.
2. Please note all transfers must be applied for within 12 months of joining your employer. If you have ticked 'Yes' to investigate a possible transfer of pension rights you must also complete a Transfer Authority Form for each individual pension provider.
3. If you have any other pension rights in the LGPS in England and Wales, your membership may be automatically aggregated (combined) after 12 months, **unless** you elect to keep your periods of membership separate within the 12 months of joining the Cheshire Pension Fund. We will write to you with your options.
4. Declaring an interest in possibly transferring your pension benefits into the Cheshire Fund does not commit you to the transfer (except for those members where point 3 applies). You will only be committed to the transfer after you have received a transfer quotation and have confirmed in writing that you wish to proceed with the transfer.

Transfers from other pension providers

If you have previously paid into a company, occupational or personal pension scheme or had an Additional Voluntary Contributions (AVC) arrangement before you joined the Local Government Pension Scheme (LGPS) you may wish to investigate transferring these into the Cheshire Pension Fund. Please complete a Transfer Authority Form for each individual pension provider.

Completed forms should be returned to:

Cheshire Pension Fund,
The Portal,
Wellington Rd,
Ellesmere Port,
CH65 0BA
Email: pensions@cheshirewestandchester.gov.uk

Helpdesk Telephone No: 01244 976000