

PROGRAMME OF FUTURE MEETINGS

Introduction

1. The Committee is invited to review meeting dates for 2024/25 and agree dates for specific meetings which will take place in person.

Recommendation

2. The Committee is asked to:
 - a) Note the proposed future meeting dates and,
 - b) Agree the date for in person meetings for the Pension Fund Committee and Joint Committee and Board training meetings,

Background

3. At its meeting on 4 June 2021, Committee approved the meeting approach summarised in the table below.

	No of meetings per year	In Person	Virtual
Pension Fund Committee	4	1	3
Investment Sub-Committee	4	-	4
Joint Committee and Board Training	3	1	2

4. In reaching this view, Committee the following considerations into account: -
 - The Fund is committed to reducing its carbon footprint. Committee meetings are typically attended by more than twenty people, some of whom travel considerable distances to attend. Avoiding the need to travel reduces the carbon footprint and saves travel costs.
 - In person meetings include a requirement for refreshments which are typically bought in from external companies at a cost to the Fund.
 - The availability of suitable venues is reducing as Councils look to consolidate their building stock as fewer staff to work in offices full time. To continue with in person meetings, the Fund may need to rent space at non-Council venues.
5. Committee had previously resolved that no hybrid meetings would take place, i.e., where some Members attend virtually and some attend in person for the same meeting, and to keep the above approach under review and refine as required.
6. However, Members will recall that in the past twelve months there have been two meetings which were held in person but with virtual attendees as well. These were the 10 March meeting which took place in Winsford where both officers and some Members attended virtually due to the snow. In addition, the Fund received a virtual presentation from Aon at the meeting which also took place in Winsford on 8 September.

7. Therefore, the Committee are invited to revisit the approach to hybrid meetings and consider whether they should be accommodated.

Programme of future meetings

8. The table below outlines the proposed dates for meetings in the 2024/25 financial year.

	Qtr. 1	Qtr. 2	Qtr. 3	Qtr. 4
Pension Fund Committee	7 Jun	6 Sep	6 Dec	7 Mar
Investment Sub-Committee	17 May	23 Aug	15 Nov	14 Feb
Joint Training	-	12 Jul	25 Oct	21 Feb

9. These dates will be checked to avoid clashes with usual meeting schedules across the four Councils' meeting calendars, once they are available in the Spring. However, as the dates follow a similar pattern to previous years it is expected that there will be few clashes that would require changes to the dates outlined above.
10. Members are invited to consider on which date in the table above they would like to hold the in-person meetings for the Pension Fund Committee and Joint Training sessions in 2024/25.
11. Once the approach is agreed diary invites for virtual and in person meetings will be distributed.